

# FACILITY TURNAROUND CHECKLIST

*Created by DePue Mechanical to help industrial facilities plan smarter and reduce downtime.*



	BEFORE THE TURNAROUND (2-4 WEEKS OUT)	STARTED	COMPLETED
	Confirm all piping scope & specifications with contractors		
	Lock in welding requirements & certifications (R-stamp, ASME, etc.)		
	Review equipment placement or removal plan with GC/rigging partner		
	Finalize timeline and critical path schedule		
	Approve drawings or prefab shop plan (if applicable)		
	Verify plant air, steam, and gas systems needing shutoff or bypass		
	Ensure LOTO procedures are up to date and site maps are available		
	Issue vendor access badges and confirm safety onboarding requirements		
	<b>DURING THE TURNAROUND</b>		
	Daily morning briefing with contractors onsite		
	Confirm all shutdown tasks are being documented and tracked		
	Monitor critical welds and pressure testing procedures		
	Update plant management on schedule drift (if any)		
	Use visual tags (color-coded, QR, or temp signage) for open items		
	Coordinate utility handoffs (plant air, electric, drain lines)		
	<b>BEFORE RESTART</b>		
	Inspect all welds, supports, and pipe hangers		
	Validate torque settings, valve positions, and pressure gauge		
	Run leak checks and final alignment on any process skids		
	Reinstall insulation or heat trace (if removed)		
	Confirm electrical or controls retermination (if applicable)		
	Review punch list with all contractors before demobilization		
	Log final service dates and warranties for installed equipment		
	<b>BONUS TIPS FROM OUR SUPERINTENDENTS</b>		
	Always keep one utility line in reserve for startup shifts		
	Keep a "walkie-to-walkie" punch list updated every 6 hours		
	Over-communicate on scope changes — especially if plant ops are not on-site		

